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| Club: 00759261 | District: 3 | Division: C (Catalina) | Area: 3 |
| Atria Bell Court Gardens, Academy Hall, 6653 E. Carondelet, Tucson, AZ 85711 | | | |
| PM | THEME: Joke Night | Contact: Katrina Oase: 520-869-7116 Tri Miller: 520-307-1808 | |
| | Gather and Prepare for Meeting Functionaries prepare for role and give CL manual to another member for evaluation. Speakers connect with Toastmaster and Speech Evaluator. | Members & Guest | |
| 6:00 | Presiding Officer: Welcomes guests & new members. Pledge of Allegiance. Club business as needed. Introduces Toastmaster. | Katrina Oase | |
| 6:05 | Toastmaster: Toastmaster opens meeting, sets tone, introduces the Education Subject speaker, then introduces the General Evaluator | George Ballesteros | |
| 6:10 | Education Subject: | | |
| 6:15 | General Evaluator: Describes the role and introduces the Functionaries to describe their roles | Ann Hoff | |
| | Grammarian/Word Master | Sam Somtrakool | |
| | AH Counter | Tina Pelton | |
| 6:22 | Timer | Renato Souza | |
| 6:23 | Toastmaster: Introduce evaluators and speakers. Evaluator reads speech objectives; TM introduces the Speaker. Toastmaster requests 2 minutes of silence to write comments to the speaker | George Ballesteros | |
| 6:25 | Evaluator #1: | Katrina Oase | |
| 6:25 | Speaker # 1: Topic: | Tri Miller | |
| | Evaluator #2: | Marianne Mai | |
| | Speaker # 2: Topic: | Arlene Pedersen | |
| | Evaluator #3: | Cory Anderson | |
| | Speaker # 3: Topic: | Keron Watson | |
| 6:50 | Table Topics: Impromptu speaking. The Table Topics master calls upon several people to deliver 1-2 minute talks on a topic related to the theme. | Scottie Hochstetter | |
| 7:05 | General Evaluator a) Request Evaluator reports b) Requests functionary reports, c) Invites Speakers to comment, d) Evaluates the entire meeting, also evaluating the evaluators. | Ann Hoff | |
| | Evaluator #1 | Katrina Oase | |
| | Evaluator #2 | Marianne Mai | |
| | Evaluator #3 | Cory Anderson | |
| | Timer | Renato Souza | |
| | AH Counter | Tina Pelton | |
| | Grammarian/Word Master | Sam Somtrakool | |
| 7:15 | Toastmaster Closes Meeting – 1. Announce Toastmaster of the Week. 2. Call on VP Ed for next week agenda. 3. Gives final words about the meeting and requests feedback from guests . 4. Adjourn meeting. | George Ballesteros | |
| 7:20 - | Alternative speaker: | | |
| Preplanned Absence: | | | |